

Notice to Tenant of Change in Management and Accountability for Security Deposit

PROPERTY MANAGEMENT | TXR 2210

FITZ & CO. REAL ESTATE

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TXR 2210

Property Management

What this form is for

Form 2210 is used when a property manager will no longer be the property manager because a new manager will assume the management, or the property owner will assume the management of the property. The notice informs the tenant of the change in management and the person who is now responsible for the return of the security deposit. The form should be signed by the new owner or new property manager as acknowledgment that they have received or are accountable for the security deposit.

Key sections and how to complete the form

Use the form in order. The sections below explain the main decisions, blanks, disclosures, or deadlines the form is designed to address. Complete the actual form from the transaction facts and the instructions printed on the current version.

Purpose and parties

Confirm who uses the form and what transaction or brokerage purpose it serves.

Complete the information requested by the form

Use the actual transaction facts and supporting records. Do not guess at information the form requires.

Signatures, delivery, and file copy

Complete required signatures/dates and keep evidence of delivery or receipt when the form functions as a notice or disclosure.

Related forms and resources

These documents may connect to this form depending on the property, financing, occupancy, disclosure requirements, or other facts of the transaction. Open the related resource to see what it does and how it is completed.

No additional form relationship is stated in the supplied reference material for this resource. Use the form description and your broker's file requirements to determine whether anything else is needed.

Texas REALTORS® form access

This is an educational guide. Access the current TXR form through your authorized Texas REALTORS® forms provider or brokerage forms system.

Need further assistance?

For transaction-specific questions, contact your broker or **Broker Rochelle Fitzgerald** at Fitz & Co. Real Estate.

Educational resource

For educational purposes only. Agents should verify current forms and consult with their broker when needed.

Fit & Co. Texas Resource Center | Educational resource. Use the current form version for the transaction.

